

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Child and Family Services
11 State House Station
2 Anthony Avenue
Augusta, Maine 04333-0011
Tel.: (207) 624-7900; Toll Free: (877) 680-5866
TTY: Dial 711 (Maine Relay); Fax: (207) 287-5282

MEMORANDUM

TO: Child Care Subsidy Program Families and Providers

FROM: Office of Child and Family Services

DATE: September 3, 2020

SUBJECT: Child Care Subsidy Program and Remote Learning

Per Section 658(b) of the Child Care Development Block Grant (CCDBG) Act and section 45 CFR 98.56(c) of the Child Care Development Fund (CCDF) regulations the Child Care Subsidy Program (CCSP) is prohibited from spending CCDF funding for any service provided to students enrolled in grades 1-12 during the regular school day. The guidance indicates that states may correctly interpret this prohibition as applying only to services when a child is physically present at school (i.e. subsidy is allowable when a child is attending school remotely from a child care program so long as the child care provider is not providing instruction).

What does this mean for families and providers?

- Child care providers can be reimbursed when they are providing supervision and care to a child while the child is engaged in remote learning only on days when there is no in-person option for schooling available to that child in their school district. The child care provider cannot be providing instructional services (i.e. replacing the school teacher) and seek reimbursement for CCSP at the same time.
- In order to receive funding for school-age children during normal school hours, CCSP must be notified and documentation provided of each child's school district's plan. If school plans change, CCSP must be notified with updated documentation. Once CCSP has been notified, payment changes will take place the following Saturday.
- Families using CCSP who wish to utilize full-time care due to choosing a remote learning option when in-person schooling is available may pay the difference between the part-time and full-time market rate for school-age care. CCSP will cover reimbursement when remote learning is the only option.

CCSP Rule Section 3(D)(4) is specific to rules regarding home-schooling. Parents who are home-schooling their children are not eligible to receive CCSP during regular school hours as defined within their school district.

If you have any questions, please contact OCFS at 1-877-680-5866, 624-7999 or email CCSP.DHHS@maine.gov